

भारत सरकार
GOVERNMENT OF INDIA

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दूरभाष Telephone : कार्यालय Office: 0172-2605027

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उत्तरी क्षेत्र कार्यालय
NORTHERN ZONE OFFICE
भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA
सर्वे कॉम्प्लेक्स, दक्षिण मार्ग,
सेक्टर 32-ए, चण्डीगढ़-160 030
Survey Complex, Dakshin Marg,
Sector 32-A, Chandigarh-160 030
दिनांक Date 11 जुलाई July-2017

संख्या प्रशा. - 1354 /40-एस/आरटी.आई.

सेवा में
✓ प्रभारी, वेबसाइट मैनेजमेंट सिस्टम
C/O भारत के महासर्वेक्षक
सर्वे आफ इण्डिया,
देहरादून (उत्तराखण्ड)।

ई-मेल admn.soi@gov.in

विषय:- UPDATION OF WEBSITE BY WAY OF PROACTIVE DISCLOSURE
SECTION 4 OF RTI ACT. (Latest Employee Data is Required)

संदर्भ : 01-04-2017 से 30-06-2017 तक की तिमाही रिटर्न ।

विषयक मामले की संदर्भित तिमाही रिटर्न आपको उचित कार्रवाई हेतु भेजी जाती है।

संलग्न:- यथोपरि।

(रविन्द्र कुमार)

केन्द्रीय जन सूचना अधिकारी / अधिकारी सर्वेक्षक
उत्तरी क्षेत्र, चण्डीगढ़।

DEVENDRA KUMAR/11072017/*

SURVEY OF INDIA NORTHERN ZONE CHANDIGARH

Point wise information as per Section 4 of RTI Act, 2005 pertaining to HQ. Northern Zone.

Office Address :- Northern Zone
Survey of India
Survey Complex, Dakshin Marg,
Sector 32-A,
Chandigarh.

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Point No. (i)

ORGANIZATION : Survey of India, Northern Zone,

FUNCTIONS : National Survey and Mapping

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Duties :- Being Furnished vide **Annexure ‘A’**.

Point No. (ii) To be furnished by SGO, being common to all Directorate / GDC.

Point No. (iii) All the major policy decisions, technical or administrative are made by the Head of the Deptt. i.e. the S.G. At zonal level, the decision making authority is the Addl. S.G. and at GDC level the Director. Some powers are delegated to the subordinate officer i.e. DSG, DD, E&AO, TO, ASO etc. Decisions are taken by the subordinate officers with proper consultation with Addl. SG / Director.

Point No. (iv) As per the policy and guidelines issued by Govt. of India and Surveyor General of India from time to time.

Point No. (v) As per the policy and guidelines issued by Govt. of India and Surveyor General of India from time to time.

Point No. (vi) All registers and files (open) except confidential under Section – 8.

Point No. (vii) No such arrangement exists.

Point No. (viii) Yes, except confidential under Section – 8.

Point No. (ix & x) Being Furnished vide **Annexure ‘B’**.

Point No. (xi) Not applicable.

Point No. (xii) Not applicable.

Point No. (xiii) Not applicable.

Point No. (xiv) NIL

Point No. (xv) Not applicable.

ANNEXURE – 'A'

Sh. Chandra Pal	Additional Surveyor General, (Additional Charge)
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TECHNICAL SECTION

Sl. No.	Name & Designation	Allotment of work
1	Shri Rabinder Kumar, Officer Surveyor	Technical Officer and CPIO. Over-all supervision of technical and RTI related correspondence.
2	Shri B.D.Bhatt, Officer Surveyor	Attached from Pb.,Hr.& Chd. GDC Compilation of data and related correspondence. Over-all supervision of technical section in absence of Technical Officer.
3	Shri D. S. Negi, Survey Assistant,	Attached to HP GDC.
4	Shri Krishan Lal, Survey Assistant,	Attached to Pb.,Hr.& Chd. GDC
5	Shri Garish Kumar, Survey Assistant,	Up-keep of technical information on computer, internet/web surfing and adding of E- mails. Preparation of Progress Charts and technical correspondence. & Compilation of technical returns / reports. Data collection and updation of progress of GDCs.
6	Shri Pramod Kumar, Survey Assistant,	Attached to Pb.,Hr.& Chd. GDC
7	Shri Surender Kumar, D/Man Div.-I	Attached to HP GDC.
8	Shri Jai Ram Singh, D/Man Div.-I,	Attached to Pb., Hr. & Chd. GDC
9	Shri Mukesh Piplani, D/Man Gde.-II	Attached to Pb., Hr. & Chd. GDC

ADM. SECTION

Sl. No.	Name & Designation	Allotment of work
1	Smt. Saroj Dogra, Sr. Hindi Translator	Attached to Pb., Hr. & Chd. GDC
2	Shri Rajesh Kumar Batish, Steno Gde-I,	Secretarial assistance to Addl. S.G.(NZ).
3	Smt. Shalini Naagi, Office Superintendent	Overall supervision of Administrative Section. Correspondence regarding policy matters / rules and regulations.
4	Shri Devendra Kumar, Assistant,	RTI / Budget / legal fees / account/ pension /VRS Sanction/ Special C.L. cases./Leave encashment on retirement /Transfer, Attachment related work/ ASG & Director's Tour programs, GPF, Leave sanction and notification cases /Deputation/Estate office correspondence /O&M work and admin related correspondence and Over-all supervision in absence of Office Superintendent.
5	Shri Harinder Pal Singh, Assistant,	Pay fixation & Pay anomalies cases / DPC & MACP. Correspondence/ Court cases/Property Returns & cases / ujklm ,oa jk Hkkl fghl sl af/r l Hh dk Z and other work allotted time to time.
6	Shri Charanjit Singh, Assistant,	Admin & Financial Powers / All Loans & advance and refund cases/ Compassionate Apptt. cases / Medical, TA,LTC/Union & Co-Op Society work / Games, Recreation club cases / Passport / All Appointment & Promotion Cases with Roster/ Training & Higher Education Cases/ Disposition & Gradation list and other work allotted time to time.
7	Smt. Suman Sharma, Assistant	Attached to Pb., Hr. & Chd. GDC
8	Shri Jitendra Singh, UDC,	Attached to Pb., Hr. & Chd. GDC

STORE SECTION

Sl. No.	Name & Designation	Allotment of work
1	Shri J.S.Banga, Survey Assistant	Maintenance of Store, Store procurement / condemnation and related correspondence.
2	Shri Man Mohan Singh, M.D.M., Gde.I	M.T. duty and maintenance of vehicle.

MTS (Erstwhile Group 'D')

Sl. No.	Name & Designation	Allotment of work
1	Shri Jagat Ram, Daftary	Attached from Pb., Hr. & Chd. GDC Maintenance of all files and assisting Ministerial Section.
2	Shri Hirdey Ram, Daffadar,	Attached from Pb., Hr. & Chd. GDC Assisting Technical Section and photocopying work.
3	Shri Bachitter Singh, Daffadar,	Assisting Ministerial Section and collection / delivery of dak.
4	Shri Dalip Singh, Daffadar	Assisting Store Section.
5	Shri Narinder Singh, Khalasi,	Attached from Pb., Hr. & Chd. GDC - Duty with Addl. S.G.
6	Shri Harinder Singh Negi, Khalasi,	Transferred to Hyd. Due to his selection as a TTT'B'
7	Smt. Amita Dogra, Khalasi,	Attached from Pb., Hr. & Chd. GDC - Diary / Dispatch work.
8	Smt. Kanti Devi, Khalasi,	Attached from Pb., Hr. & Chd. GDC - Assisting Ministerial Section.
9	Shri Amit Kumar, Safai Karmchari	Cleaning of office rooms and campus. Assisting Store Section.
10	Shri Ganesh Ram, Cont. Khalasi.,	Attached to Pb., Hr. & Chd. GDC

ANNEXURE – ‘B’

Details of all Officers/employees of Northern Zone Office, Survey of India, Chandigarh with monthly remuneration.

Sl.No	Name	Designation	B. Pay + GP	Phone No.	Local Address
Gp. ‘A’ Officer					
1	Sh. Chandra Pal	Addl. S.G. (Additional Charge)	193800	0172-2605027	600 , Sec.32-A, Chandigarh.
Gp. ‘B’ Officer					
1	Sh. Rabinder Kumar	Officer Surveyor	72100	9417435493	570-B, Sec.32-A, Chandigarh.
Gp. ‘B’ Non Gazetted Officer					
1	Sh. R. K. Batish	Steno Gde-I	53600	9988090621	596-B, Sec. 32-A, Chandigarh
2	Sh. Krishan Lal	Svy. Asstt.	60400	9417183991	558, Sec. 32-A, Chandigarh
3	Sh. D.S.Negi	Svy. Asstt.	60400	9041827790	605, Sec. 32-A, Chandigarh
4	Sh. J. S. Banga	Svy Asstt.	58600	8699002566	# 11, Sec. 78, SAS Nagar (PB)
5	Sh. Parmod Kumar	Svy. Asstt.	58600	9417347609	567-B, Sec. 32-A, Chandigarh
6	Sh. Garish Kumar	Svy. Asstt.	58600	9417556253	1188, Sector 68, Mohali (PB)
7	Sh. Surender Kumar	D/Man Div.-I	68000	7508089442	604-B, Sec. 32-A, Chandigarh
8	Sh. Jai Ram Singh	D/Man Div.-I	68000	9417609640	594-B, Sec. 32-A, Chandigarh
9	Sh. Mukesh Piplani	D/Man Div.-II	60400	9317920375	375, Sec. 49-A, Chandigarh
MINISTERIAL STAFF					
Gp. ‘B’ Non Gazetted Officer					
1	Smt. Shalini Naagi	Office Suptdt.	55200	7837056642	261, Gurdev Nagar, Zirakpur (PB)
2	Sh. Devendra Kumar	Assistant	52000	8427836299	558-B, Sec. 32-A, Chandigarh
3	Sh. Harinder Pal Singh	Assistant	47600	9815349466	164, Ist Floor, Phase -6, Mohali (PB)
4	Sh. Charanjit Singh	Assistant	47600	9855511323	2172, Sec.49-C, Chandigarh
5	Smt. Suman Sharma	Assistant	50500	9417621133	B-28, Defence Enclave, Patiala Road, Keshave Hospital, Zirakpur, Mohali, (PB) -140603
6	Smt. Saroj Dogra	Sr.Hindi Tr.	83300	9915797096	B-136, Kendriya Vihar, Sect. 48-B, Chandigarh
Gp. ‘C’					
1	Shri Jitendra Singh	UDC	38100	9988633751	626, Sec. 32-A, Chandigarh
2	Sh. Man Mohan Singh	MTD	37000	9646499985	622-A, Sec. 32-A, Chandigarh
Gp. ‘C’ MTS (Erstwhile Gp. ‘D’)					
1	Sh. Bachitter Singh	Daffadar	32000	7508543196	586-A, Sec. 32-A, Chandigarh
2	Sh. Dalip Singh	Khalasi	31100	7837853771	625-A, Sec. 32-A, Chandigarh
3	Sh. Harinder Singh Negi	Khalasi	22800	9855553866	552-B, Sec. 32-A, Chandigarh
4	Sh. Amit Kumar	Safaikarmchari	26800	7696268752	640-A, Sec. 32-A, Chandigarh
5	Sh. Ganesh Ram	Cont. Khalasi	4440	0172-2605027	578-A, Sec. 32-A, Chandigarh

Appellate Authority

Name :- Sh. Chandra Pal
Designation :- Additional Surveyor General (Additional Charge)

Address :- Northern Zone
Survey of India
Survey Complex, Dakshin Marg,
Sector 32-A,
Chandigarh – 160030.

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Central Public Information Officer & Grievances Officer

Name :- Sh. Rabinder Kumar
Designation :- Officer Surveyor

Address :- Northern Zone
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Chandigarh – 160030.

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Link Officer.

Name :- Sh. Devendra Kumar
Designation :- Assistant

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